



## About CLT International

CLT International is a global training provider, with over 20 years' experience in the design, development and delivery of specialist, certificated qualifications in the private client, international trust and wealth management fields. We have delivered training in fund administration since 2009 and are excited to bring this new suite of professional programmes to the industry.



## About the Course Authors

Offshore is a Guernsey based accounting, consulting and training firm offering tailored technical business training courses across a range of industries. Their expert team have a deep understanding of the issues faced within the offshore market making them equipped to provide practical and relevant training to industry professionals.

Offshore's training team comprises qualified accountants with 'hands-on' experience of the subjects they teach. This industry knowledge provides enriched learning to participants on their courses and readers of their learning materials.

# Certificate in Fund Administration

The **Certificate in Fund Administration** is suitable for those embarking on a career that involves fund administration, back office support or fund operations. The Certificate is made up of the following six modules:

- The Fund Industry
- Fund Structures
- Fund Strategies
- Fund Accounting and Fund Valuations
- Taxation
- Regulation

## Structure

The **Certificate** is designed to be studied part-time, alongside professional commitments.

Delivery is via CLT International's new online learning platform using aspects of e-learning, video, podcast and text. This enables individuals worldwide to undertake this qualification. In order to complete the Certificate, you must successfully pass an online multiple-choice-question

examination. We recommend that this is taken after three months of study but our flexible approach means that you can take the examination whenever you feel ready.

## Cost

The Certificate course fee is £575 (+UK VAT if applicable). This fee is fully inclusive of access to our online learning platform, all course materials and examination fees.

*'I am delighted to present this new suite of professional training programmes, which we hope will become the benchmark qualifications for the industry'*

Julian Davies, Managing Director,  
CLT International